

Church Teams' Mentor Job Description

Position Title: Church Teams' Mentor

Employment Status: Full-Time

Compensation: \$40,000 annual salary

Benefits:

- Flexible schedule
- Retirement Plan (20+ Hours)
- Paid time off (20+ Hours)
- Parental leave (35+ Hours)

Schedule:

- Monday to Friday 9-5
- Occasional evenings (1-2 per month for training and network events)
- Occasional weekends (as needed for speaking engagements and events at churches)

Work Environment: In-Office position with possible virtual/work-from-home based on permission by the Church-Based Ministry Director and organizational needs

Reports to: Church-Based Ministry Director

Location: Main office in Crofton, Maryland with regular travel throughout MD/DC with regular remote work possible.

Organization Description:

Gabriel Network is a pro-life Christian ministry whose vision is that every vulnerable mother and child be embraced in Christ's love and the care of His people. Gabriel Network's mission is to empower a committed network of Christian churches to accompany pregnant mothers and families in need by providing practical, emotional, and spiritual support through pregnancy and beyond. It realizes this mission through three programs: a Helpline, a Church-Based Ministry, and a Housing Ministry. Gabriel Network's Church-Based Ministry matches mothers in need with dynamic volunteer groups at local churches who work directly with the mothers to serve them through practical, emotional, and spiritual assistance.

General Summary of Position:

It is the goal of the Church-Teams' Mentor to develop a trusting, supportive, and intentional relationship with the churches who partner with Gabriel Network. This relationship is understood by the mentor consistently equipping, entrusting, encouraging, engaging, and empowering churches, their coordinators, and their volunteers to serve pregnant mothers in need. A successful relationship will support the churches with resources, coaching, ideas, best practices, intentional communication training, and tools so they are empowered to serve pregnant mothers while confidently knowing Gabriel Network is there to help and serve them. A successful relationship will support Gabriel Network because we will have a clear understanding of the church teams' focus, volunteers, coordinators, and the status of the mothers Gabriel Network has matched with the church team.

Descriptive Position Deliverables

Establish (Grow & Rebuild Teams)

- Assisting current partnering churches in growing their teams with new volunteers through outreach weekends, volunteer campaigns, marketing material support, and other applicable approaches.
- Assuring churches are properly onboarded and serving confidently by encouraging Gabriel Network signs at churches, and working closely with church leadership when a church coordinator leaves their role and a new coordinator must be found.
- Helping churches realize the diversity and needs of the mothers calling Gabriel Network and encouraging the church coordinators and pastors to find appropriate volunteers (i.e. language).

Equip (Tools & Trainings)

- Assisting with new volunteer onboarding specifically the monthly new volunteer training and helping with assuring communication is sent to interested volunteers.
- Helping develop and possibly lead the “Mission Deep Dives” trainings for experienced church team coordinators and volunteers.
- Verifying all church team volunteers have attended the New Volunteer Training, completed their background check, and finished the Child Protection training before any volunteer serves our mothers.

Entrust (Partnerships & Relationships)

- Assuring each Gabriel Network team has what they need to support and utilize our partnered church teams to best serve pregnant mothers in need.
- Developing a trusting relationship with our church partners to receive visibility into the service the church team is providing each mother they accept.
- Building relationships with church leaders and contacts to add more partnered churches and receive possible referrals.

Encourage (Develop & Cultivate)

- Supporting partnered churches to serve pregnant mothers calling our Helpline through serving, consistent communication, encouragement, and intentional relationships.
- Developing resources, partnerships, organizations, and ideas to coordinators and volunteers as they serve pregnant mothers.
- Emphasizing partnered church teams to rely, depend, and develop their local church body to assist and own the service to the mothers.
- Communicating the need for partnered churches to develop community partnerships to better serve the mothers and develop referrals to Gabriel Network.

Engage

- Creating opportunities intentionally for our partnered church teams to interact, encourage, and support each other.
- Encouraging churches to develop a personal ownership of the ministry by developing relationships with businesses, organizations, church members, other partnered churches, and community outreaches.
- Cultivating unity within our partnered churches regardless of denomination, race, language, location, or demographic for the sake of serving pregnant mothers, saving the lives of unborn children, and bringing people to Christ.

Miscellaneous & Characteristics

- Passionate and Intentional about Christ (theirs and others)
- Committed and Dedicated Team Player
- Organized and Detail-Oriented
- Creative and Outside-the-Box Problem Solver
- Spanish language skills are preferred. Spanish fluency desired but not required.